

NORTH CENTRAL RAILWAY

NCRPS-6331/2024

Headquarters Office
Subedarganj, Prayagraj

No. 797-E/NCR/Policy/2024/Pass

Dated: .08.2024

All PHODs / CHODs, NCR HQ office, Prayagraj,
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,
CWM/JHS WS, CWM/ MLR WS, CWM/ RSK/STLI, CWM/CPOH Prayagraj,
Sr.DPO AGRA, JHANSI & PRAYAGRAJ, Dy.CPO/Const PRYJ, Dy.CPO/WS/JHS,
SPO/MLR, APO /RSK/STLI, CEE/WS/ JHS, Dy.CE/WS/JHS, Dy.CMM/GSD JHANSI,
Dy.CE/ Bridge Line JHANSI AGRA, Prayagraj, Dy.CE/ TMC Line JHANSI DyCE / CSP
Prayagraj, Staff Officer/RPF/NCR/HQ/Prayagraj. Dy.FA&CAO/G/NCR,
Principal- ETC/ Kanpur. Principal- IRTMTC / Prayagraj, Principal- CETA / Kanpur,
Principal- Supervisor Training Centre /Jhansi, Principal- Area Training Centre/Jhansi,
Principal- Transportation Training Centre, Subedarganj / Prayagraj, Principal- Basic Training
Centre, Loco/Jhansi, Principal- BTC/C&W/Jhansi, Principal- BTC, Wagon Workshop/Jhansi,
Principal- C&W training Centre/ Kanpur, Principal- Permanent Way Training Centre/JHS,
Principal- Electric Training Centre/TRD/Jhansi.

Sub: Clarification for issuance of only fresh Passes after expiry of validity period.

Ref: Railway Board Letter No. 2024/E(W)/01/08/4 dated 06.08.2024.

Copy of Railway Board's letter No. 2024/E(W)/01/08/4 dated 06.08.2024, is annexed herewith for further necessary action.

Policy Letter Circulated under NCRPS/NCRBE is also be available on website www.ncr.indianrailways.gov.in (About us→Department→Personnel→NCR Policy Circulars).

DA: as above

Digitally Signed by
Jitendra Singh
(Jitendra Singh)
Date: 09-08-2024 14:07:48
APO/HQ
Reason: Approved
for General Manager/P

- C/- Secretary to GM for kind information to General Manager.
- C/- Secretary to AGM for kind information to AGM.
- C/- All Personnel Officer in HQ.
- C/- All Recognized Union and Associations.
- C/- RP Cell, NCR/HQ monitor the position of reservation as advised in the letter.
- C/- SWC for information in reference to SWC No.

Policy

Mail Received on 07

Single Window Cell HQ
SVC No. NCR/HQ
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Policy & Pa



भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)



No. 2024/E(W)/01/08/4

New Delhi, dated 06.08.2024

The General Managers/DGs/CAOs (P)
All Indian Railways, PUs & CTIs.


The Chief Medical Directors/Officers
All Indian Railways/Production Units.

Sub: Clarification for issuance of only fresh Passes after expiry of validity period.

Instances of some Pass Issuing Authorities extending validity period of Special Passes issued on Medical Grounds by making repeated endorsements on them have been brought to the notice of Board.

2. In this context, it may be noted that there is no provision in the extant Railway Servants (Pass) Rules, 1986 (Second Edition-1993) for extension of validity period of a Pass by making endorsement on the same, as it may lead to ambiguity and misuse. Pass Issuing Authorities are accordingly advised to ensure that only fresh Passes are issued as per extant rules and not to make endorsements for extending validity period.

3. However, if any inadvertent error occurs/is noticed on a Physical Pass, the same can be corrected by respective Pass Issuing Authorities with due attestation.


(V. Somadas) 06/08/24

Dy. Director Estt. (Welfare)-I
Railway Board

E-mail : v.somdas@gov.in

Tele No. : 011-47845543

Copy to:-

- (i) DG(RHS), Railway Board : For information.
- (ii) EDVT/Railway Board
- (iii) JS/Railway Board
- (iv) General Manager (Vigilance) : For information w.r.t. letter No. Vig./PC/V1/
Northern Railway, New Delhi. 2022/06/02121/MB dated 14.05.2024.

प्रथम तल/ 1st Floor, कमरा नं./Room No. 144(A), रेल भवन/Rail Bhawan,
रायसीना रोड/Raisina Road, नई दिल्ली/New Delhi - 110001